
Meeting: Council

Date: 25 February 2010

Subject CALENDAR OF MEETINGS 2010/11

Report of: Councillor Maurice Jones – Portfolio Holder for Corporate Resources

Summary: To seek approval of the Calendar of Meetings for the Municipal Year 2010/11.

Contact Officer: Kathrin John (Tel: 01462 611033)

Public/ Exempt: Public

Wards Affected: Not applicable

Function of: Council

CORPORATE IMPLICATIONS

<p>Council Priorities:</p>

<p>The Council is required to approve a calendar of meetings to aid the delivery of all the Council's objectives.</p>

<p>Financial:</p>

<p>None specifically</p>

<p>Legal:</p>

<p>None specifically</p>

<p>Risk Management:</p>

<p>None specifically</p>

<p>Staffing (including Trade Unions):</p>
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<p>None specifically</p>

<p>Equalities/ Human Rights:</p>

<p>None specifically</p>

<p>Community Safety:</p>

<p>None specifically</p>

<p>Sustainability:</p>

None specifically

RECOMMENDATION:

That Council approves the Calendar of Council and Committee meetings for the period June 2010 - June 2011 as set out in Appendix A to this report.

Background:

1. Preparing a Calendar of meetings for the Municipal Year enables effective planning of Council business and preparation of the Forward Plan. In addition the Constitution specifies that citizens have the right to attend meetings of the Council, the Executive and its committees and citizens therefore need to be aware in advance of meeting dates.
2. Set out in Appendix A is a programme of meetings for the period 1 June 2010 - 30 June 2011 to aid the programming of meetings just beyond the Annual Council meeting in 2011.
3. The Calendar has been put together with the current structure of 5 Overview and Scrutiny Committees. In the event of the Council agreeing to the proposed move to a new structure of 4 Overview and Scrutiny Committees the dates scheduled for the Business Transformation Overview and Scrutiny Committee will be utilised for the new Central Services Overview and Scrutiny Committee and the dates for the Corporate Resources Overview and Scrutiny Committee will be removed from the Calendar.
4. The Calendar has been prepared on the following basis: -
 - Council meetings to commence at 6.30 p.m.;
 - Development Management Committee meetings to commence at 10.00 a.m. to consider strategic planning/minerals matters and 2.00 p.m. to consider planning applications (the Chairman being authorised to vary the start time according to business);
 - Executive meetings to commence at 9.30 a.m. and to be held at Priory House, Chicksands;
 - Overview and Scrutiny Committee meetings to commence at 10.00 a.m.; and
 - the venue of Luton and South Bedfordshire Joint Committee to alternate between Dunstable and Luton.
5. It should be noted that the Calendar only lists those meetings which can or need to be programmed (for constitutional, financial or other reasons). Meetings of other Council bodies such as Schools Forums, Licensing Sub-Committees, Appointments Panel etc will be arranged as and when required.

Appendices:-

Appendix A – Draft Calendar of Meetings 2010/11

Background Papers: None